

Appendix 18: Transparency and Accountability Statement

(Next review by July 2026)

Policy number	18	Current policy version	2
Original policy approved	July 2020	Previous review date	July 2023
Current policy reviewed by CEO	JP	Current version approved by Committee of Management on	July 2023
Responsible person	CEO	Scheduled review date by	July 2026

Transparency and accountability across all aspects of Assisi Aid Projects' (Assisi) work are of primary importance to the organisation, its partners and supporters, as explicitly stated in Assisi's values, and demonstrated through the following processes and commitments.

Assisi is:

- Accredited by Australia's aid program – the Department of Foreign Affairs and Trade (Australian Aid) – and adheres to its standards of accountability.
- A signatory to the Australian Council for International Development (ACFID) Code of Conduct which sets out standards on how organisations should be managed, how they communicate and how they spend the funds they raise.
- Endorsed by the Australian Taxation Office as a Deductible Gift Recipient.
- Registered with the Australia Charities and Not for Profit Commission (ACNC).
- Externally audited every year to ensure financial records are subject to appropriate review.

Assisi's Commitments to Supporters

Assisi values and respects all supporters by communicating regularly, acknowledging all support, seeking feedback and listening and responding to concerns. Assisi will:

- Spend your donations wisely and carefully, always mindful of how to maximise impact.
- Respond to your requests; if you want to change the frequency or how you are contacted, please notify Assisi.
- Protect your privacy and data, as outlined in the Privacy Policy.
- Share stories informing supporters and the public about Assisi's work including operations, people and combined impact.

Assisi commits to:

- Being accountable to local partners and the people it works with.

- Protecting the dignity of people in all countries.
- Ensuring the active involvement of participants (people and communities), providing opportunities for feedback and dialogue with local partners.
- Working in a transparent way with all partners and supporting them to achieve high standards of transparency and accountability.
- Not supporting or condoning the use of Assisi funds for proselytizing or for political activities.
- Preventing, detecting and correcting fraud, misappropriations, discrimination, sexual harassment, exploitation and abuse, support of terrorism, and other wrongful conduct.
- Carefully selecting which companies and organisations Assisi associates with, in line with its values.
- Ensuring that all communications are respectful of other agencies and avoiding making inaccurate or misleading statements in order to create an organisational advantage.

Assisi shares on its website:

- The current Strategic Plan.
- The most recent and previous Annual Reports, which include independently audited Annual Financial Statements, and meet all requirements of ACFID and DFAT.
- The Committee of Management and staffing composition.
- Key policies relating to Assisi's governance and operations.
- Clear information about how people can give feedback or make a complaint.

The Complaints Procedure includes the link to the relevant section of the [ACFID website](#) should anyone wish to make a complaint regarding Assisi's compliance with the ACFID Code of Conduct.